



Account # \_\_\_\_\_

Name (print) \_\_\_\_\_ Phone (hm): \_\_\_\_\_ (other) \_\_\_\_\_

Address: \_\_\_\_\_ Apt: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Send my item list via email: Yes  No

I would like to receive promotional emails from Michael's: Yes  No

How did you hear about us?: Internet search  Walking by  Friend  Other \_\_\_\_\_

**Consignments are accepted from 10AM to 5PM Monday through Saturday.  
We are closed Saturdays in July and August.**

**Payment:** The owner (consignor) will receive 50% of the selling price. Consignors are paid at the beginning of every month for items sold the previous month.

**Markdowns:** The selling price will be reduced by approximately 20% every 30 days. After 90 days the item will be marked ½ of the original selling price.

**Merchandising:** Items will be displayed at Michael's discretion. Typically, they will be displayed for three months.

**Storage:** Items accepted out of season or late in the season will be stored at no cost to the consignor. Items will begin their 90-day display time from the date they come out of storage. Items cannot be pulled from storage.

**Dry-cleaning:** New consignors must pay for cleaning in advance. Once in the system, dry cleaning charges will be deducted from the consignors' payments.

**Picking up unsold items:** A reminder will be sent to the owner to pick up unsold items. **ITEMS MUST BE CLAIMED WITHIN 10 DAYS OF THE NOTIFICATION OR THEY WILL BE GIVEN TO CHARITY.** When I picking up items without our reminder, please give us 24 hours notice. Michael's is not responsible for notices lost by the United States Postal Service.

**Online:** Items may be sold on our online store at the discretion of Michael's management.

Send my items to **charity** Yes  No  (I will pick up my items within 10 days of receiving notice of unsold items)

MICHAEL'S IS NOT RESPONSIBLE FOR LOSS OR DAMAGE OF CONSIGNED MERCHANDISE, NOR FOR CLAIMS NOT CONTAINED IN THIS AGREEMENT

NOTES	Item	Orig. Price	To be Marked

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Manager Date Owner / Agent Date